

**Budget and Finance Workgroup
Fall 2020 Quarterly Meeting
Meeting Agenda**



Date: October 28, 2020

Time: 1:00 – 3:00 pm

Location: Conference Call via Webex

Webinar: <https://umces.webex.com/umces/j.php?MTID=m5979900a5c1b6e9565a46740d8b954d2>

Meeting number: 120-628-3167

Password: rmVVCEJp332

OR

Join by phone: +1-408-418-9388; **Access code:** 120-628-3167

Meeting Page: [Click here](#)

Members

Jim Edward, EPA (Co-Chair)	Jessica Blackburn, ACB
Elliott Campbell, MD DNR (Co-Chair)	Greg Barranco, EPA
Michelle Guck, EPA (Coordinator)	Kristin Saunders, UMCES
Chantal Madray, CRC (Staff)	Ann Jennings, VA DNR
Garrett Stewart, CRC (Staff)	John Maleri, DC DOEE
Greg Allen, EPA	Paul Emmart MDE
Jana Davis, CBT	Jennifer Starr, ACB
Megan Granato, MD DNR	Cassandra Davis, NY DEC
Jill Whitcomb, PA DEP	

Agenda Item, Discussion Lead and Desired Outcome	Time	Materials, Notes, Action Items
<p>I. Introductions, Announcements, and Order of the Day (Discussion Leads: Jim Edward and Elliott Campbell)</p> <p><i>A recap of action items from our previous meeting, including progress made and next steps.</i></p>	1:00 pm – 1:05 pm	<p>Announcements: 2021 BFWG Meeting Dates</p> <ul style="list-style-type: none"> January 27, 2021 April 28, 2021 July 28, 2021 October 27, 2021
<p>II. Budget Impacts as a Result of COVID-19 (Discussion Leads: Jim Edward)</p> <p><i>Jim will provide updates and lead a discussion on potential long-term budget impacts as they relate to COVID-19. Question to ponder: How might we link CBP work to economic recovery?</i></p>	1:05 pm – 1:30 pm	<p>Materials:</p> <ul style="list-style-type: none"> TBD
<p>III. Clean Water SRF Presentation (Discussion Leads: Maggie Cunningham)</p> <p><i>EPA Region 3 will provide a brief explanation on how the Clean Water State Revolving Fund generally works, followed by how it specifically works in Region 3 States for agricultural, septic, stormwater, and other non-point source (NPS) projects. Over 4,000 NPS projects to date, some examples will be discussed. Discussion will follow, to focus on seeking ideas for improved collaboration with Chesapeake Bay Program (CBP).</i></p>	1:30 pm – 2:30 pm	<p>Materials:</p> <ul style="list-style-type: none"> PowerPoint Presentation
<p>IV. Citizen’s Advisory Committee (CAC) 2020 EC Recommendation: Restoration Economy</p>	2:30 pm – 2:45 pm	<p>Materials:</p> <ul style="list-style-type: none"> 2020 CAC Recommendations to EC

<p>(Discussion Lead: Charlie Stek, Former CAC Chair)</p> <p><i>The BFWG will have a preliminary discussion on how it can help the CBP address this recommendation and report back to the Management Board.</i></p>		
<p>V. Workgroup Member Updates/Announcements (Discussion Leads: Jim Edward and Elliott Campbell)</p> <p><i>Finance Consulting Hours</i></p> <p><i>CBARA Cross-Cut Budget Request</i></p> <p><i>Conowingo WIP and Finance Strategy Update</i></p> <ul style="list-style-type: none"> • <i>On Sept. 16: Draft Conowingo WIP sent to PSC for review on behalf of Matt Rowe and Conowingo WIP Steering Committee.</i> • <i>PSC feedback Sept. 16 through Oct. 1</i> • <i>Center for Watershed Protection will review WIP based on comments received from PSC Oct.1 through Oct. 9</i> • <i>Email approval for public release of draft document by Oct. 15</i> • <i>Looking to start 60 day public review WIP on Oct. 16 and close public review on Dec. 21.</i> 	<p>2:45 pm – 3:00 pm</p>	<p>Next Meeting:</p> <ul style="list-style-type: none"> • Wednesday, January 27, 2021 <p>ACTION: Michelle Guck will talk to Carin Bisland about working with the contract facilitator to integrate Finance into the Biennial Meeting. Michelle will also be attending the Biennial Meeting Planning Team meetings. <i>In Progress</i> Perhaps use the Forestry GIT’s work with contractor/grant proposal as example at Biennial Meeting.</p> <p>ACTION: Jim Edward and Elliott Campbell will look-into whether background finance training for the PSC and Conowingo Steering Committee is possible (Kristin’s suggestion).</p> <p>ACTION: Kristin Saunders will look-into seeing whether any excess consulting hours/dollars can be re-programmed to help with other efforts (Biennial Meeting or training for PSC/Conowingo Steering Committee members).</p>