

**Budget and Finance Workgroup
Environmental Finance Advisory Board (EFAB) Webinar
Meeting Agenda**



Date: November 4, 2019

Time: 10 am – 12 noon

Location: CBPO; 305 Conference Room

Web Access: <https://zoom.us/j/296216471>

Conference Line: +1 929-205-6099

Meeting ID: 296-216-471

Meeting Page: [BFWG Quarterly Meeting - Fall 2019](#)

Members

Jim Edward, EPA (Co-Chair)	Jessica Blackburn, ACB
Elliott Campbell, MD DNR (Co-Chair)	Greg Barranco, EPA
Chantal Madray, CRC (Staff)	Kristin Saunders, UMCES
Greg Allen, EPA	Ann Jennings, VA ONR
Jana Davis, CBT	John Maleri, DC DOEE
Megan Granato MD DNR	Dan Nees, UMD
Jill Whitcomb, PA DEP	Paul Emmart MDE
Amy Handen, NPS	Jennifer Starr, ACB
Laural Abowd, CRC (Staff)	

Agenda Item, Discussion Lead and Desired Outcome	Time	Materials, Notes, Action Items
<p>Introductions, Announcements and Order of the Day (Discussion Leads: Jim Edward and Elliott Campbell)</p> <p><i>Announcement of 2020 meeting dates. A recap of action items from previous meeting, including process made and next steps.</i></p>	10:00 am – 10:10 am	<p>Announcements: 2020 BFWG Meeting Dates</p> <ul style="list-style-type: none"> • January 29, CBPO 305 Conf. Room • April 29, CBPO 305 Conf. Room • July 29, CBPO 305 Conf. Room • October 28, CBPO 305 Conf. Room <p>Summary of Actions/Decisions from July 2019 Meeting:</p> <ul style="list-style-type: none"> • Please see below
<p>EFAB Webinar Feedback (Discussion Lead: Elliott Campbell)</p>	10:10 am – 10:20 am	<p>Materials:</p> <ul style="list-style-type: none"> • EFAB Webinar Survey Feedback
<p>GIT Funding (Discussion Lead: Greg Allen)</p> <p><i>An update on the status of FY 19 GIT Funding and use of surplus</i></p>	10:20 am – 10:30 am	<p>Materials:</p>
<p>SAV Finance Report and Finance in the SRS (Discussion Lead: Elliott Campbell)</p> <ul style="list-style-type: none"> • Lessons learned to improve Forum (below) 	10:30 am – 10:45 am	<p>Materials:</p> <ul style="list-style-type: none"> • SAV Finance Report
<p>Finance/Investment Forum Update (Discussion Leads: Kristin Saunders, Laurel Abowd and Dan Nees)</p> <p><i>Questions for the group</i></p> <ul style="list-style-type: none"> • <i>Suggestions on Finance Experts?</i> • <i>Suggestions on environmental finance case studies/success stories that would be worth</i> 	10:45 am – 11:15 am	<p>Materials:</p> <ul style="list-style-type: none"> • Forum structure

<i>sharing during the morning of the Forum or as an “ignite talk”?</i>		
Conowingo Finance Update (Discussion Lead: Dan Nees)	11:15 am – 11:35 am	Materials:
Workgroup Priorities and Leadership (Discussion Lead: Jim Edward and Elliott Campbell) <i>Discuss future priorities of the workgroup (2019-2020)</i>	11:35 am – 11:50 am	
Workgroup Member Updates/Announcements <ul style="list-style-type: none"> Chesapeake Watershed Conservation Finance Intensive Workshop, December 16–18, 2019 at the National Conservation Training Center in Shepherdstown, WV 	11:50 am – 12:00 pm	

Summary of Actions/Decisions from July 2019 Meeting:

ACTION: **Elliott Campbell** will schedule EFAB webinar on a Tuesday in September at 11 a.m. Be sure to include participants beyond the workgroup, including: *Complete*

- Management Board,
- Local Leadership Workgroup, and
- Other groups as identified

ACTION – Elliott Campbell will work with **Chantal Madray** and **Laurel Abowd** on how to set-up a recorded webinar through Zoom and how it might work if PowerPoint slides were involve, *Complete*

ACTION: **Chantal Madray** will explore alternative meeting spaces if the Fish Shack is booked on September 17 at 11 a.m. for the EFAB webinar, *Complete*

ACTION: **Elliott Campbell** will direct EFAB webinar attendees to either email himself or **Chantal Madray** with feedback. Feedback will be compiled to present to the BFWG . *Complete*

ACTION: **Elliott Campbell** will reach out to LGAC and explore making the EFAB report more accessible *Complete*

ACTION: **Chantal Madray** should look through the EFAB report (under resources tab on website). The Budget and Finance web page may also need to be updated. *Complete*

- Add the Environmental Finance Advisory Board onto the webpage
- Discuss web content updates with Co-Chairs

ACTION: **Jim Edward** will send out a reminder for CBARA submissions, which are due Friday, August 2, *Complete*

- Received submissions from NY and DE as of July 31

ACTION: **Elliott Campbell** will have a draft of the SAV Financing Report ready by the next Management Board Meeting, *Complete*

ACTION: Take lessons learned from SAV financing project and use them to improve Finance Forum, *In Progress*

- See contractor proposal from The Alliance and ERG on how this might work

ACTION: **Laurel Abowd and Chantal Madray** will coordinate an action group to move the Finance Forum forward (members will include Elliott, Greg, Dan, Laurel, Chantal, Megan, Kristin, Jim and Jennifer), *Complete*

ACTION: **Greg Allen** will work with others on briefing Dana on outcome of GIT Chairs and Leadership Expanded Meeting on July 30, *Complete*

ACTION: **Greg Allen** will check and see if work similar to **Project 7: Chesapeake Bay striped bass nursery habitat assessment** is being duplicated elsewhere, *Complete*

- This GIT Funding project was presented and reviewed at the Goal Team Chairs and Leadership Expanded Meeting on July 30

ACTION: **Chantal Madray** will include pie chart of funding breakdown in next follow-up email to attendees from GIT Chairs and Leadership Expanded Meeting, *Complete*

ACTION: **Dan Nees** will work on Conowingo project assessment and use that information to draft a financing strategy. He should have the assessment and most of the financing strategy done within a year. *In Progress*

- These materials will inform the project's business plan/next steps

Others

DECISION: September 17 at 11 a.m. may be the best date/ time for the upcoming EFAB webinar, *Complete*

DECISION: host one-day workshop [forum] with experts so that participants can learn from the SAV Finance experience, learn about how finance may be able to help address issues that work groups face, and develop options to stay involved afterward (e.g. to see how we can improve the SRS Financing Forum concept). *In Progress*

- There is an opportunity here to serve as a conduit between "information" dissemination and "engagement." Afterward, workgroup can help connect participants to experts
- Workgroups should complete a pre-workshop assessment of where they see finance interfacing with their goals

DECISION: Goal Team 6 needs to make a recommendation on what to do with the 150 thousand surplus. *In Progress, Pending Discussion at GIT Chairs Meeting*