DRAFT Actions from February 17, 2022 Stewardship Quarterly Progress Meeting

Request	Agreed Partner action	Due date
Diversity		
Improve DEIJ considerations when making appointments to participate in the Bay Program • Revise governance documents • Consider people from diverse backgrounds	**ACTION 1:** GIT 6 and Diversity Workgroup will meet to discuss proposed changes to governance document (see narrative analysis) and report progress back to the Management Board at the April 14 MB meeting.	**ACTION 1:** • Present language changes to GIT 6 March 16 • Materials Due Mar 31 • Present at April 14 MB Meeting
Internal to CBP: Report demographic information of participants in the Bay Program from signatories to improve accuracy and reliability of current Diversity Indicator data. • Encourage individual response to the survey • Each signatory agency provide data on the diversity of their representatives participating in the CBP ○ Data collected by agency HR and sent to DWG coordinator by June 30 (annually) •	**ACTION 2:** Encourage individual response to the survey once approved by OMB **Action 3:** Diversity workgroup, Katherine Antos (DC), Wendy O'Sullivan (NPS), Jill Whitcomb and others will work offline to identify potential paths forward. **Action 4:** Michelle Price-Fay has indicated that the draft survey language can be shared with jurisdictions to guide conversations with HR departments. This will be confirmed following the meeting.	**ACTION 2:** TBD. Depends on OMB **ACTION 3:** May **ACTION 4:** TBD depending on outcome of Action 3
External to CBP: Support Development of new tracking initiative • Submit narrative responses annually • Report out semi-annually at MB meetings on efforts to address DEIJ	**ACTION 5:** Diversity Workgroup will provide template for Narrative Responses to the Management Board **ACTION 6:** Management Board will begin submitting annual narrative responses on June 30th using template provided by Diversity Workgroup. **ACTION 7:** Management Board staff will reserve time for semi-annual reports	**ACTION 5:** Due two weeks prior to May MB **ACTION 6:** Narrative Responses due to Diversity Workgroup by June 30th
Stewardship		
Help Promote use of behavior change website. • Encourage your agency staff to attend training and use the site/data	**ACTION 8:** MB Staff will schedule time at future MB meeting for Suzanne Etgen, Steve Raabe, Amy Handen	**ACTION 8:** April or May MB Meeting pending schedule availability

• Advise a mechanism for local government buy-in to 2022 data collection	and others to demonstrate behavior change website post launch. Discuss how best to move forward on sub-asks. Invite local government LGAC representatives to this meeting.	
Direct staff to identify cross-Outcome opportunities to engage people in stewardship. • Tree canopy/forest, riparian buffers, wetlands, streams, etc.	**ACTION 9:** Britt Slattery will draft an email inviting partners to identify cross-outcome opportunities to engage people in stewardship in advance of the showcase for the new behavior change website.	**Action 9:** April or May MB Meeting
Provide advice on changing the terminology used in the Stewardship goal and Outcome statement.	See Action 1	
Public Access		
Best practice: Encourage pairing public access site development with other projects taking place in your agencies (ex. stream restoration, park improvements, land acquisition).	**ACTION 10:** MB reps will consider encouraging pairing public access site development with other projects taking place in your agencies	**ACTION 10:** • Due: N/A
Continue public access site development work going on in your agency. Consider the use of the infrastructure funding to accelerate our progress.	**ACTION 11:** MB reps will consider continuing public access site development work going on in your agency. Consider the use of the infrastructure funding to accelerate our progress.	**ACTION 11:** • Due: N/A
Explore solutions for the ongoing issue of maintenance in individual agencies.	**ACTION 12**: Katherine Antos and Public Access workgroup will prepare a presentation for March to explore solutions to maintenance. In preparation for a follow up meeting, MB representatives should engage with public access folks in their agencies to identify creative solutions and perspectives. Follow up meeting in April or May.	**ACTION 12:** • Presentation: TBD, April or May Meeting • Follow up discussion: TBD. April or May meeting.

Other Items
Phase 7:
- DECISION: The Management Board Voted to approve the Phase 7 schedule as outlined in Lee McDonnel's presentation. **CONFIRMATION FROM PA NECESSARY, MISSED JILL WHITCOMB'S VOTE.**

Modeling:
- Next Steps: Completed by end of march
- ACTION: MB Reps prepare your PSC reps for this conversation.

- ACTION: Monitoring Funding Team will provide materials to PSC in advance of March 2ⁿᵈ Meeting
  - Posted to Meeting Page, waiting for updates from monitoring team. Should notify MB members of materials asap so they can share with PSC reps.
- DECISION: Does the Mb approve request to PSC (asking for below MB action)
  - Action: MB form action team including federal and technical folks who can take this report and realize funding opportunities.
    - Have fed agencies and state agencies identify opportunities, using infrastructure bill funding and other programs, to address identified monitoring needs
      - Sean Corson: I suggest be more general in description of funds. Diff agencies have different discretion for diff funds.
    - Build the cbp monitoring capacity by 2025 so the partners can tell the story of progress and set new directions for the future.

Communications Team:
ACTION: Moved to March

Business Meeting:
DECISION: MB Concurrence on ED Dunne and Suzanne Trevena as WQGIT Chair and Vice Chair