

## Federal Facilities Workgroup Agenda

**Date:** September 12<sup>th</sup>, 2017

**Time:** 10:00 A.M. – 12:00 P.M.

**Call-in:** 866-299-3188

**Code:** 410-267-5731

**Adobe Connect Link:** <http://epawebconferencing.acms.com/FFWG/>

**Meeting Webpage:** [http://www.chesapeakebay.net/what/event/federal\\_facilities\\_workgroup\\_conference\\_call\\_september\\_2017](http://www.chesapeakebay.net/what/event/federal_facilities_workgroup_conference_call_september_2017)



Agenda Item, Discussion Lead and Desired Outcome	Time	Materials, Notes, and Action Items
<b>Introductions</b> (Discussion Lead: James Davis-Martin, VA DEQ)	10:00-10:15	<b>Summary of Action Items from August Meeting:</b> <ul style="list-style-type: none"> <li>• Jeff will continue working with states leads to investigate under reporting. <b>In Progress</b></li> <li>• Olivia will set up a CAST Webinar in September, Katherine will get information to the group as soon as details are determined. <b>Complete</b></li> <li>• Discuss the list of specific expectations for federal agencies and a federal agency timeline for WIP development at a future meeting. <b>In Progress</b></li> </ul>
<b>Overview of the annual data call</b> (Discussion Lead: Greg Allen) Review of data call requirements and get an update on member progress	10:15-10:45	
<b>CAST Training</b> (Presentation: Olivia Devereux) With a focus on how to create a milestones plan	10:45-11:40	
<b>Overview of two DoD Chesapeake Bay Program Initiatives</b> (Discussion Lead: Sarah Diebel)	11:40-11:55	<ul style="list-style-type: none"> <li>• <b>Meeting Materials</b> <ul style="list-style-type: none"> <li>○ PPT Slides</li> </ul> </li> </ul>
<b>Update, Wrap-up, Next Meeting</b> (Discussion Lead: James Davis-Martin, VA DEQ)	11:55-12:00	<ul style="list-style-type: none"> <li>• <b>Looking Ahead</b> <ul style="list-style-type: none"> <li>○ Discussion of items to be included on next month's agenda. Request for ideas.</li> </ul> </li> <li>• <b>Next Meeting:</b> <ul style="list-style-type: none"> <li>○ Next meeting will be Tuesday October 10<sup>th</sup>, 10a.m. – 12p.m.</li> </ul> </li> </ul>

**APPENDIX A: FEDERAL FACILITIES WORKGROUP MEMBERS LIST**

Pauline Adams, USDA FS	Dinorah Dalmasy, MDE	Veronda Johnson, Army	Michael Schuster, USACE
Greg Allen, EPA, <i>Coordinator</i>	James Davis-Martin, VDEQ, <i>Co-Chair</i>	Ramon Jordan, USDA	Michelle Spofford, Smithsonian
Kevin Bald, DOC-NIST	Liz Dawson, FWS	Vaso Karanikolis, USACE	Renee Thompson, USGS
Mike Blackmon, DOC-NIST	Sarah Diebel, DoD, <i>Co-Chair</i>	Michael Khalamayzer	Ted Tesler, PA DEP
Bob Blama, USACE	Shannon Easton, GSA	Rachelle Knight, Navy	Patrick Timm, Army
Matthew Breitenother, USACE	Jim Edward, EPA	Jack Lady, Army	Ann Trowbridge, Smithsonian
Catherine Broad, USDA	Andy Fitch, USGS	Lauren Townley, NY	Peter Van Dyke, NASA
Thomas Burke, GSA	Emilie Franke, DOC-NOAA	Lori Levine, NASA	Myles Vaughan, GSA
Joel Campbell, USGS	Kelly Gable, EPA	Jeanette Mar, DOT	Katherine Wares, CRC, <i>Staffer</i>
Heather Cisar, USACE	Ted Grabowski, Army	Gina Noel, GSA	Jeff White, MDE
Russel Clark, GSA	John Guiel, FWS	Marian Norris, NPS	Stanley Wiechnik, Army
Luke Cole, DC DOEE	Stephanie Gustafson, Army	Alana Oloson, Smithsonian	Bob Williams, Navy
Jay Collert, USDHHA-FDA	Alana Hartman, WV	Elisa Ortiz, Army	Adam Wright, DoD
Cary Coppock, USDA	Doug Helmann, AOC	Brian Powell, Navy	Karen Zhang, USDA
David Cotnoir, Navy	Jamie Herr, AOC	Lisa Quiveors, DHS	Barry Frantz, USDA
Dinorah Dalmasy, MDE	Dana Jackson, USDA	Jason Rinker, USACE	

**Completed July Action Items:**

- Greg and Katherine will continue to work with jurisdictions and agencies to ensure that the FFWG Reporting Progress and Historic Tables are accurate. **Complete**
- Greg will follow up on the Federal Progress Report with the group by email since there are not as many agencies on the call. **Complete**
- Greg will start drafting the Federal Progress Report and send it to the group for comments. **Complete**
- Sarah will email Jim Edward about reporting. **Complete**
- Kelly and Greg will start working on the Federal Facility WIP III guide and will ask for input from the workgroup throughout the development of the guide. **Complete**