Chesapeake Bay Program
Science. Restoration. Partnership.

Enhance Partnering, Leadership and Management
Goal Implementation Team Meeting

Tuesday, September 18, 2018, 10:00 a.m. – 4:00 p.m.
Wednesday, September 19, 9:30 a.m. – 2:30 p.m.
Location: Hershey Lodge, 325 University Drive, Hershey, PA 17033
Crystal A Meeting Room
Meeting Page: GIT 6 Quarterly Meeting - September 2018

Actions and Decisions

Not Started
- **ACTION:** (**No lead**) Talk to Margot Cumming about providing information to GIT 6 about types of questions she asked Wetlands Workgroup members about participation.
  - Report out at February 2019 GIT 6 meeting (if needed)
- **ACTION:** By the December 11 quarterly GIT meeting, (**no lead**) will draft justification for changes to the standard GIT membership criteria to fit the needs of GIT 6. Proposed criteria and membership will be presented to the Management Board in January 2019.

In Progress
- **ACTION:** Carin Bisland will look into a hiring a formal facilitator for the Biennial SRS meeting.
- **ACTION:** The ChesapeakeDecisions Team will get MB input on the best way(s) to make SRS Quarterly Progress Meeting Actions and Decisions "searchable," including the types of questions they might ask to make things searchable. This feedback will help determine final product design.

Complete
- **ACTION:** Add to December meeting agenda how to reconcile the "State of the SRS" presentation with the concerns over resource allocation analysis, and the proposed business case for ChesapeakeDecisions.
  - The SRS Planning Team will bring ideas for process improvements/pain points in the process to the December GIT meeting (where it makes sense – where we don't feel we need input at the Biennial meeting)
    - Other issues will benefit from input at Biennial meeting, and recommendations should not be made until that has happened
- **ACTION:** Laura Drescher and Emily Freeman will use the "State of the SRS" presentation (and other documents) to draft SRS-related actions for the 2019 GIT 6 work plan. Draft actions will be presented to GIT 6 at the December GIT meeting.
- **ACTION:** Kristin Saunders will talk with Ann Jennings and/or Ann Swanson (or other Management Board members) about volunteering as the session lead for the "Science Prioritization" agenda item (Day 2 of Biennial SRS meeting).

- **ACTION:** Emily Freeman will send the *ChesapeakeDecisions Discovery* research report to GIT 6 members.
- **ACTION:** Emily Freeman will send the full Local Leadership Workgroup member list to GIT 6 after October 11 workgroup meeting.
- **ACTION:** Emily Freeman will update the 2018 GIT 6 Work Plan to:
  - Re-color code actions, where applicable,
  - Remove "completed" actions, and
  - 2019 Work Plan topics:
    - Independent Evaluator
    - Organizational Analysis
    - Using metrics/tools
    - Membership criteria
    - Workgroups
    - Other topics TBD
- **ACTION:** Dave Goshorn will add "creating a 'best practices' guide for checking the health of a workgroup to the 2019 GIT 6 work plan.
  - Should first figure out root causes of participation
    - But we have some best practices that we know now and could document