



Meeting Minutes

Wastewater Treatment Workgroup (WWTWG)

Tuesday, February 4, 2020 10:00 AM – 12:00 PM

Calendar Page: [Link](#)

Summary of Actions and Decisions

Decision: The WWTWG approved the September meeting minutes.

Decision: WWTWG agreed to a bi-monthly meeting schedule. This change is effective immediately. The next meeting will be held on April 7, 2020.

Action: ED Dunne will draft revised scope and purpose for the WWTWG, and Hilary Swartwood will send the draft to the WWTWG for feedback.

Action: Hilary Swartwood will finalize the updated membership list and send to the WWTWG for final approval.

Action: Megan Thyng (thyng.megan@epa.gov) will send list of priorities to the jurisdictions for them to review and provide feedback regarding statistical base code priorities (these do not need to be consensus based priorities; they can be jurisdictions based. Each jurisdiction can have different priorities).

Meeting Minutes

10:00 AM **Welcome, Introductions, and Announcements** — Ed Dunne (Chair) and Hilary Swartwood, CRC (10 min)
Announcements:

- New WQGIT co-chairs and vice- chair
 - o Ed Dunne is stepping down as WWTWG chair
- John's Hopkins University's Masters of Public Health Practicum
 - o If you have any projects for graduate students submit your proposals [here](#).
- Updates to membership list

Action items:

- Approval of September meeting minutes
 - o **Decision:** The WWTWG approved the September meeting minutes.
- Approval of updated WWTWG membership list
 - o **Action:** Hilary will revise the membership list and send to WWTWG via email for final approval.

10:10 AM **Progress Submissions** – Megan Thyng, EPA (15 min)

Update on the status of progress submissions and comments received about the tool.

Update: All jurisdictions have submitted. Our goal is to have all wastewater data included in the CAST 2019 run this Friday. Lesson learned: for 2020 progress we will make it a point to work with jurisdictions and looking at their data so that we don't run into last minute changes and updates. It would be better if we had more time for it to go smoothly.

VA: because we record on a calendar year, we have less than 2 weeks to get it done, once it's up and running and have more space in the tool we may shift to a different recording period if the tool ends up being more efficient / useful as possible.

EPA: In order to change VA recording period, we just have to change the grant guidance. The suggestions are to update guidance now.

VA wants to make it through this period first, then they will reevaluate whether to change their recording period.

Action: Megan Thyng (thyng.megan@epa.gov) will send list of priorities to the jurisdictions for them to review and provide feedback regarding statistical base code priorities (these do not need to be consensus based priorities; they can be jurisdictions based. Each jurisdiction can have different priorities).

10:25 AM **WWTWG Meeting Schedule** – Ed Dunne, DOEE (10 min)

Discussion on changing the WWTWG schedule to either bi-monthly or quarterly meetings.

Decision: WWTWG agreed to a bi-monthly meeting schedule. This change is effective immediately. The next meeting will be held on April 7, 2020.

10:35 AM **WWTWG Scope and Purpose** – Ed Dunne, DOEE (25 min)

Review the WWTWG scope and purpose and discuss whether this reflects near-term interests of the workgroup .

Suggestions for the scope and purpose:

- Remove tributary strategies because we mostly deal with the model.
- Feeding the model is incorporated in the 1st, 3rd and 4th bullets to some degree and that seems to be our main function.
- Tracking and reporting data for the wastewater sector, specifically, wastewater and septic loads . Participating in wastewater treatment technology workshops are no longer new anymore. So, tracking and implementing would be better for the group instead of workshops towards new technologies. Tools for regulation would also be useful.
- Problem facilities, compliance, and auditing them: We probably do not want the Bay Program to meddle in that. However, that's not to say that we can't use those contacts to get feedback, we just wouldn't want them to have any formalized role.
- Cross-WG meetings are useful because it allows people to see how everything connects and determine co-benefits.

Action: ED Dunne will draft revised scope and purpose for the WWTWG, and Hilary Swartwood will send the draft to the WWTWG for feedback.

11:00 AM **Adjourn**

Next meeting: April 7, 2020 10:00 – 12:00 PM

Call Participants

Hilary Swartwood, CRC

Ed Dunne, DOEE

Megan Thyng, EPA
Jess Rigelman, J7 LLC.
Mohsin Siddique, DC Water
Tricia Sizemore, WV DEP
Mike McMahon, MDE
Luisa Lasso, PA DEP
Zack Steckler, PA DEP
Tami Opila, PA DEP
Rashid Ahmed, NYSDEC
Jonathan Leiman, MDE
Nathan McCrea, VDH
Allan Brockenbrough, VA DEQ
Megan Thyng, EPA
Ping Wang, DNREC
George Mwangi, DNREC
Emily Adamson, VA DEQ
Adam Richardson, VA DEQ
Rachel Ellison, JHU